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1.133 M.Eng. Concepts of Engineering Practice Fall 2007

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"Interviewing Skills"

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Realities

- Level of competition for any job set by attractiveness of opening
- Graduation from your program increases likelihood of being considered for attractive positions with best firms – but also places you in competition with the best talent
- In intense competition between highly qualified candidates, "small advantages" can be decisive

Senior Client Officer's Comments

- 1. People skills
- 2. Common sense
- 3. Personality; how they would fit within group
- 4. Candidate looks you in the eye
- 5. Previous work experience

Senior Technical Contributor's Comments

- 1. Personality; how they fit in, how they talk
- 2. Have interest and ask questions about company and position
- 3. Candidate's background appropriate for position, correct degree

Senior Project Manager's Comments

- Willingness to work in field and their attitudes "I don't want a candidate to think field work is below them."
- Look at personality fit, look for candidate who
 is willing to learn and understand
 company/group
- 3. Does candidate have any other language skills

Senior Project Manager's Comments

- 4. I'm interested in their program of study, who their professors were, extra curricular activities, if they participated in an internship program, have they worked with consultants
- 5. Look at the mix of course work
- Look at their research and their thesis and who it is supported by

Senior Resources Manager's Comments

- 1. Previous work experience (shows initiative)
- 2. Personality; sense of humor
- 3. Grades
- 4. Enthusiasm (the way they answer questions)
- 5. Their interests outside of work (well rounded)

Civil Engineering "Headhunter's Comments

- 1. "10 Second" rule
- 2. 70% chemistry and personality
- 3. Seller/Doer

Vice President of Human Resources - 200 MM Environmental Services

- 1. "Enthusiasm
- 2. Desire expressed interest in joining any company
- 3. Positive attitude
- 4. "Glass of beer" test

President U.S. Subsidiary of European A&E Firm

- 1. Hire & fire on attitude
- 2. Demeanor how an applicant conducts him/herself
- 3. Technical credentials

CEO - 250 MM Environmental Services Firm

- 1. Personality
- 2. Overall intelligence and knowledge
- 3. Drive/ambition
- 4. "Life Experience" beyond expected education and technical experience

President – 40 MM Civil Engineering Firm

- 1. Confidence as expressed by relaxed and articulate discussion of personal goals
- Comfort do I feel at ease having a conversation with individual – do we share values?
- 3. Knowledge displays skills necessary to do job knows important things, people and places connected with skill area, managerial or technical

Interview Strategy

- The idea of winning
- A game of inches
- The two-way street Equal participation
- Understanding what companies look for

Pitfalls

- Lack of preparation know the company
- Jekyll & Hyde be yourself physically and verbally
- Expectations be realistic
- Failing to demonstrate key skills and "human qualities"

Stereotypes

- Too theoretical can't do real work
- Don't understand anything about business:
 - Financial
 - Business Development
 - Entrepreneurship
- Are difficult to work with on a day-to-day basis

Overcome Stereotypes in the Interview

- Demonstrate practical, pragmatic applications of your knowledge to problems the potential employer faces
- Show you know what is needed how to effectively use your training and experience.

Overcome Stereotypes in the Interview

- Demonstrate evidence of business savvy/acumen (do you have it?)
 - Business experience
 - Start-ups
 - Investing
 - Other
- Demonstrate you are a team player able to work well with others – interest in practical problem-solving with people

The Edge

- Demonstrating knowledge of and excitement for prospective employer's work and reputation
- Exhibiting enthusiasm for prospective role
- Presenting unique or innovative approaches to potential employer's actual work assignments
- A sense of humor

Thanks for your time and attention... "Interviewing Skills"