

TYPICAL GRANT PROPOSAL OUTLINE

- A. Abstract/Summary
- B. Organizational Information (if you are writing on behalf of an organization) - omit if you are writing as an individual)
- C. Problem/Need Description
- D. Planned Activity/Program/Research
- E. Impact of Activity/Program/Research
- F. Evaluation of Impact
- G. Other Funding
- H. Budget
- I. Supplementary materials (if needed) - e.g., charts, graphs, bibliography, an article describing the problem

Note: Some grant competitions (e.g., MIT Public Service Center) require some other information, such as:

- *sustainability of a project over time (after student has completed the project)
- *housing arrangements (if relevant)
- *safety and medical needs (if abroad- e.g., personal safety plans, proper immunizations for particular locations)

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