

Presenting your Proposal

Guidelines for an effective
presentation

As with any presentation...



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How do we prevent this?



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How do we achieve this?



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Three Main Elements of a Presentation

Content

Expression

Visual aids

First, consider...

What are the *purpose* and *aims*
of your presentation?

For your presentation

Purpose and aim:

To present your proposal to an NSF panel and succeed in having it selected.

Second, consider...

Who is your audience?

For your presentation

Audience:

- Keen interest in the topic
- Background in some area of science and/or education
- Will respond through decision
- Other considerations?

Third, consider...

How much time do you have?

For your presentation

- Max. of 8 min. to present
- Max. of 7 min. for Q&A
- Max . 8 slides

Then, you're ready to...

Plan the content.

Plan the Content to Fit

Your purpose and aims

Your audience

Your time limit

Preparing the Content

- Decide on main points
- Outline them
- Organize them
- Develop them

Be selective

Decide what information is necessary to convey each key point.



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Plan your conclusion!

What are some possible ways of concluding this particular presentation?



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Expression

Some “mechanical” principles
for delivering effective oral presentations.

Volume:
make sure everyone can hear you



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Maintain eye contact (why?)



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Pacing: don't speak too quickly



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Avoid distracting gestures (physical & verbal)



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ah

So

You know?

- *Um,...*
- *like,.....*

And finally....

- Understand your own strengths and weaknesses as a speaker
- For this presentation, set specific and realistic goals

Visual Aids

What are some principles of effective slide design?

Guidelines for your presentation

Purpose and aim:

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Guidelines for your presentation

Audience:

- Keen interest in the topic
- Background in some area of science and/or education
- Will respond through decision
- Other considerations?

Guidelines for your presentation

- A maximum of 8 minutes
- Time for 1 question
- Max . 6 slides (+ title slide)



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The end

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